



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

05 December 2022

Date

### **DATA IMAGES PLUS AUTOMATION PHIL. INC.**

164 Dallcon II Building,  
Aurora Boulevard, Barangay Balong-Bato,  
San Juan City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Digital Copier** for the **City Accounting Office** under **Purchase Request No. 100-22-08-5956**, covered by **Purchase Order No. 22-11-2186** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**VIRGILIO C. DALUZ**  
Authorized Representative  
**DATA IMAGES PLUS  
AUTOMATION PHIL. INC.**

Date: 12-5-22